

Crosslines Retirement Center

REQUEST FOR PROPOSAL FOR *Mechanical Divisions 23* DESIGN/ASSIST SERVICES

Project Description and Scope:

The MCP Group, Inc. has been selected as the CM/GC for Crosslines Retirement Project and is commencing a process to qualify and select **Mechanical** firms. Your firm is being invited to submit qualifications and a proposal to furnish Design/Assist/Subcontract services for the renovation of this facility. We cordially invite you to respond to our request for proposal for furnishing such services. The following represents a brief background on the project and our services desired.

Project Background

The proposed improvements to the building and site shall significantly improve the facility's energy efficiency. Building improvements will be in compliance with IECC 2018, Chapter 5 Existing Buildings, Sections C503 Alterations and C504 Repairs as applicable.

Brief Project Details

Provide (2) options for heating/cooling system replacement. See Physical needs assessment

It is contemplated that the design, development and construction of the facility will be a highly integrated and collaborative process. Please see attached Schematic Drawings and Information, for reference, related to the scope of work.

Design and Construction

The Mechanical, Electrical, Plumbing and Fire Sprinkler subcontractor(s) will provide services, including, but without limitation to; assisting in pre-construction design, pricing and GMP, constructability recommendations, preconstruction services, and schedule recommendations.

Project Schedule:

Construction Documents: Dec 20, 2022

Building Construction: Feb 1, 2023 . 12 month phased schedule.

Tentative Schedule RFQ/P Process:

Issue RFQ/P to select design/assist firms: 10/13/2022

Responses due to MCP Group: 10/27/2022

Selection: 11/4/2022





Intent of RFQ/P:

The intent of this RFQ/P is to make an early decision of the **Mechanical** contractor who will provide **Mechanical Design/Assist** and **GMP** budget prior to construction.

RFQ/P Format for submittal:

Due Date: 10/27/2022

All submittals will be due via email to The MCP Group, Inc. Brian Murphy Brianm@themcpgroup.com

For questions related to this RFQ/P, please contact: Brian Murphy 785-260-6352

Email: BrianM@themcpgroup.com

Format:

PDF

Information:

1. Letter of Interest – limit to one (1) page
2. Company Profile – Brief history of the firm
3. Similar Projects – Provide a list of similar projects completed in the last five years along with a reference name and number for the project.
4. Project Team Resumes:
 - a. Estimator
 - b. Project Manager
 - c. Job Foreman
 - d. Safety Coordinator
5. Bonding and Capacity
 - a. Provide bonding rate
 - b. Letter of bonding availability and capacity
 - c. Workload during construction timeframe
6. Schedule & Production Management
 - a. What is your company's theoretical crew size for this project (How many skilled technicians do you plan to have work this project if awarded?)
 - b. How will your firm monitor and track your production rates? (What methods will your firm use, and share with The MCP Group to track production?)
 - c. What can your firm offer to speed up or expedite this project?
 - d. How many skilled technicians does your firm employ?



- e. Other Schedule related information suggestions.
7. Safety Program
 - a. Overview of safety program
 - b. EMR rating for the last three (3) years
 8. Pricing Structure
 - a. Include all billing rates for all classifications of workers
 - b. Include all billing overtime rates for all classifications of workers
 - c. Include any anticipated labor rate increased for next 2 years
 9. Service Ability
 - a. Describe your local service ability after project is complete
 10. Subcontractor self-performed work vs. sub
 - a. Provide a breakdown of work performed in-house vs. work subcontracted
 11. Subcontractor fees
 - a. Provide a proposed fee as a % of Cost
 12. Rental rates on equipment required for the project
 13. List any other charges or costs that are anticipated and not listed above
 14. List any additional items that are recommended, or you deem may be required.